



# Form 2 – Application for Enrolment on the Voters Roll

To record a **Body Corporate**: Sole Owner or Sole Occupier (tenant)  
Local Government (Elections) Act 1999

Please **PRINT** details on this form

## To the Chief Executive Officer of

Name of Council

## Body Corporate Details

Body Corporate Name  Phone

The Body Corporate claims enrolment on the voters roll in respect of the rateable property at the following address:

As an: Owner  Occupier (tenant)

Street

Suburb  Postcode

## Details of Designated Person for Voting Entitlements

Surname  Given Names

Phone  Date of Birth

Email

### Residential Address

Street

Suburb  Postcode

### Postal Address

Street

Suburb  Postcode

## Declaration

### I declare that:

1. I am an officer of the body corporate, authorised as the designated person for voting entitlements in respect of this rateable property by members of the body corporate; *and*
2. All the information I have given on this form is true and complete.

Signature of Designated Person

Date

## Witness Details - *Must be of the age of 18 years or above*

Surname  Given Names

Street

Suburb  Postcode

Signature of Witness

Date

## OFFICE USE ONLY

Accept  Decline  Area/Ward  Processed By  Date  Assessment Number

This form should be completed by a business or organisation (i.e. a body corporate) which is either:

### 1. A Sole Owner

A body corporate sole owner is an individual business or organisation that owns any type of rateable property in the Council area.

or

### 2. A Sole Occupier

A body corporate sole occupier is an individual business or organisation that occupies any type of rateable property in the Council area as a tenant.

### Designated Person

This application must include a designated person to be enrolled on the voters roll for an area or ward who must be:

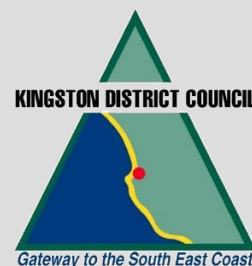
- A natural person who is 18 years or above and who is an officer of the body corporate authorised to act on behalf of the body corporate for the purposes of voting.
  - An officer of a body corporate is a director, manager, secretary, public officer or other person involved in the management of the body corporate.

Enrolment can only be granted in respect to the rateable property address nominated on the front of this form. Where applicants are seeking enrolment for additional properties (located in different wards in the Council area) a separate application form must be completed in respect to each property.

An elector can only vote once for an Area election (i.e. for a Mayor or Area Councillors) and once in any Ward election (i.e. for Ward Councillors). A designated person may only vote in one capacity at an election.

**Please complete all sections in this Application for Enrolment form and return to:**

Chief Executive Officer  
Kingston District Council  
PO Box 321  
KINGSTON SE SA 5275



**Applications must be received by the Council before the close of voters roll for any election**

It is an offence under section 14(9) of the Local Government (Elections) Act 1999 to make a statement in an application under the Act that is, to the applicant's knowledge, false or misleading (by reason of inclusion or omission of any particular) in a material respect.

**Maximum penalty: \$10,000**