

**INSTRUMENT OF DELEGATION UNDER THE NATURAL RESOURCES MANAGEMENT ACT 2004, THE NATURAL RESOURCES MANAGEMENT (GENERAL) REGULATIONS 2005  
AND THE NATURAL RESOURCES MANAGEMENT (TRANSITIONAL PROVISIONAL LEVIES) REGULATIONS 2004.**

PREAMBLE:

1. In this delegation:

*'Council'* means the Council.

*'constituent council'* has the meaning given in Section 3 of the Act, namely:-

- (a) in relation to a regional Natural Resources Management board ("NRM board"), or the region of a regional NRM board, a Council whose area, or part of whose area, comprises or is included in the region of the regional NRM board;
- (b) in relation to a Natural Resources Management group ("NRM group"), or the area of an NRM group, a Council whose area, or part of whose area, comprises or is included in the area of the NRM group

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**SUB DELEGATIONS**

*Sub-delegates by Title:*

- MAI: Manager Assets and Infrastructure
- MCCS: Manager Corporate & Community Services
- SDCO: Senior Development & Compliance Officer
- SFO: Senior Finance Officer
- SPO: Senior Property Officer

PROVISION	Item delegated to the CEO (unless delegation does not apply)	Date of Delegation to CEO	CEO sub-delegated power to officer and/or authorised person(s) as listed below	Conditions and Limitations	Date of sub-delegation
s29(4)(d)	<b>1. <u>Collaboration with NRM board</u></b> 1.1 The power pursuant to Section 29(4)(d) of the Natural Resources Management Act 2004 ("the Act") to work collaboratively with a regional NRM board in the performance of its functions.	June 2018	Nil		
s30	<b>2.</b> The power pursuant to Section 30 of the Act to act in conjunction with a regional NRM board in relation to the NRM board doing anything necessary, expedient or incidental to – (a) performing the functions of the NRM group under the Act or any other Act; or (b) assisting in the administration of the Act; or (c) furthering the objects of the Act	June 2018	Nil		
s33(7)	<b>3. <u>Special Vesting of Infrastructure</u></b> 3.1 The power pursuant to Section 33(7) of the Act to give consent on behalf of the Council in respect of making, varying or revoking a proclamation under Section 33(1), 33(2) or 33(6) of the Act.	Not delegated	Nil		
s36(1)(c)	<b>4. <u>Approval of Delegation by NRM board to Council Officers</u></b> 4.1 The power pursuant to Section 36(1)(c) of the Act to give approval to a regional NRM board to delegate a function or a power of the board under the Act or any other Act to the Council or a Council officer.	Not delegated	Nil		
s41	<b>5. <u>Use of Facilities</u></b> 5.1 The power pursuant to Section 41 of the Act to enter into arrangements with a regional NRM board for the board to make use of the services of the staff, equipment or facilities of the Council.	June 2018	MAI MCCS	Nil	
s42(2)	<b>6. <u>Boards Power to Provide Financial Assistance etc</u></b> 6.1 The power pursuant to Section 42(2) of the Act where a Council wishes to obtain	Not delegated	Nil		

	<p>financial or any other form of assistance from a regional NRM board under Section 42(1) of the Act, to make a written submission to the board setting out –</p> <p>6.1.1 the nature of the assistance requested (and, in the case of financial assistance, the amount requested); and</p> <p>6.1.2 the purpose or purposes for which and the manner in which the assistance will be used; and</p> <p>6.1.3 the reasons why, in the Delegate's opinion, the granting of the assistance by the regional NRM board is justified.</p>				
	<b>7. <u>Deliberately left blank</u></b>				
	<b>8. <u>Deliberately left blank</u></b>				
	<b>9. <u>Deliberately left blank</u></b>				
	<b>10. <u>Deliberately left blank</u></b>				
s52(2)(c)	<p><b>11. <u>Function of Groups</u></b></p> <p>11.1 The power pursuant to Section 52(2)(c) of the Act, to work collaboratively with an NRM group in the performance of its functions under Section 52(1) of the Act.</p>	June 2018	Nil		
s53(2)(g)	<p><b>12. <u>Acting in Conjunction with NRM Group</u></b></p> <p>12.1 The power pursuant to Section 53(2)(g) of the Act to act in conjunction with an NRM group in relation to the NRM group doing anything necessary expedient or incidental to:</p> <p>(a) performing its functions under the Act or any other Act</p> <p>(b) assisting in the administration of the Act or</p> <p>(c) furthering the objects of the Act</p> <p>pursuant to Section 53(1) of the Act.</p>	June 2018	Nil		
S55(2)	<p><b>13. <u>Power of Delegation</u></b></p> <p>13.1 The power pursuant to Section 55(2) of the Act, to approve a delegation made by an NRM group in accordance with Section 55(1) of the Act to the Council or a Council subsidiary, or to an officer of the Council or a Council subsidiary (as the case requires), of a function or power of the NRM group under the Act or any other Act.</p>	Not delegated	Nil		
	<p><b>14. <u>Use of Facilities</u></b></p> <p>14.1 The power pursuant to Section 60 of the Act to enter into an arrangement with an NRM group for the NRM group to use the services of the staff, equipment or facilities of the Council.</p>	June 2018	Nil		
	<b>15. <u>Deliberately left blank</u></b>				
s67(10)	<p><b>16. <u>Regional Authorised Officers</u></b></p> <p>16.1 The power pursuant to Section 67(10) of the Act to agree to the appointment of an officer of the Council as an authorised officer by a regional NRM board.</p>	June 2018	Nil		
s74(8)	<p><b>17. <u>State NRM Plan</u></b></p> <p>17.1 The power pursuant to Section 74(8) of the Act to consult with the NRM Council in relation to any proposal to create or amend the State NRM Plan as defined in</p>	Not delegated	Nil		

	Section 74 of the Act, where the Local Government Association has nominated the Council pursuant to Section 74(14)(b) of the Act.				
s75(9)	<b>18. <u>Regional NRM Plans</u></b> 18.1 The duty pursuant to Section 75(9) of the Act, when performing functions or exercising powers under the Local Government Act 1999 or any other Act, to have regard to any regional NRM plan that applies within the relevant area and in particular to give consideration to the question of whether changes should be implemented to the manner in which, or the means by which, the Council performs a function or exercises a power or undertakes any other activity that has been identified in the regional NRM plan as requiring change.	June 2018	Nil		
	<b>19. <u>Deliberately left blank</u></b>				
s79(6)(a)(vii)	<b>20. <u>Preparation of Plans and Consultation</u></b> 20.1 The power pursuant to Section 79(6)(a)(vii) of the Act where a draft plan has been prepared by a regional NRM board, to receive a copy of the draft plan. 20.2 The power pursuant to Section 79(8) of the Act to prepare and furnish a response to the regional NRM board within the period prescribed by the Regulations to a draft plan provided to the Council as a constituent council in accordance with Section 79(6)(a)(vii) of the Act.	Not delegated	Nil		
s80(5)	<b>21. <u>Submission of Plan to Minister</u></b> 21.1 The power pursuant to Section 80(5) of the Act to receive a copy of a draft plan as amended by the Minister, or if it appears to the Minister that the part or parts of the plan that have been amended can conveniently be substituted in the draft plan – a copy of that part or those parts as amended.	Not delegated	Nil		
s81(7)(a)(ii)	<b>22. <u>Review and Amendment of Plans</u></b> 22.1 The power pursuant to Section 81(7)(a)(ii) of the Act, to consult with a regional NRM board within the prescribed period (being a period of at least 21 days), in respect of amendments to a regional NRM plan which are within the ambit of Section 81(8) of the Act.	June 2018	Nil		
	<b>23. <u>Deliberately left blank.</u></b>				
s91(1)	<b>24. <u>Contributions by Constituent Councils</u></b> 24.1 Deliberately left blank				
s92(7)	24.2 The power pursuant to Section 92(7) of the Act to receive notice from the Minister of the Minister's determination.	June 2018	Nil		
s93(1) s93(2)	<b>25. <u>Payment of Contributions by Councils</u></b> 25.1 The duty pursuant to Section 93(1) of the Act, subject to Section 93(2) of the Act, to pay the Council's share of the amount to be contributed by the constituent councils in approximately equal instalments on 30 September, 31 December, 31 March and 30 June in the year to which the contribution relates, including any interest which accrues on any amount unpaid at the rate and in the manner	June 2018	SPO SFO	Nil	

	<p>prescribed by regulation.</p> <p>25.2 The duty pursuant to Section 93(2) of the Act, if notice of a regional NRM levy imposed by a Council in respect of a financial year could not be included in the notice of general rates for that year because the share to be contributed was not approved by the Governor on or before 1 June preceding that year, to pay the Council's share of the amount to be contributed by constituent councils in approximately equal instalments on 31 December, 31 March and 30 June in that year.</p>				
	<b>26. <u>Deliberately left blank</u></b>				
s96(1)	<p><b>27. <u>Cost of Councils</u></b></p> <p>27.1 The power pursuant to Section 96(1) of the Act, subject to Section 96(2) and 96(3) of the Act, to receive an amount from a regional NRM board determined in accordance with the regulations on account of the costs of the Council as a constituent council in complying with the requirements of Part 1 of Chapter 5 of the Act.</p>	June 2018	Nil		
s125(5)(b)	<p><b>28. <u>Declaration of Prescribed Water Resources</u></b></p> <p>28.1 The duty pursuant to Section 125(5)(b) of the Act, to receive a copy of a notice from the Minister outlining a proposed recommendation to the Governor declaring that part of the State is a surface water prescribed area.</p>	Not delegated	Nil		
s136(3)	<p><b>29. <u>Requirement for notice of certain applications</u></b></p> <p>29.1 The power pursuant to Section 136(3) of the Act, where the Council is a person specified in the plan to whom notice of an application must be given pursuant to Section 136(2) of the Act to make representations in writing to the relevant authority in relation to the granting or refusal of a permit.</p>	Not delegated	Nil		
s136(6)	<p>29.2 The duty pursuant to Section 136(6) of the Act, if the Council has made a representation under Section 136(3) of the Act, as part of that representation indicated an interest in appearing before the authority, to appear personally or by representative before the authority to be heard in support of the representation.</p>	Not delegated	Nil		
s136(11)	<p>29.3 The power pursuant to Section 136(11) of the Act to lodge an appeal with the ERD Court.</p>	Not delegated	Nil		
	<b>30. <u>Deliberately left blank</u></b>				
s201(5)	<p><b>31. <u>Orders made by ERD Court</u></b></p> <p>31.1 The power pursuant to Section 201(5) of the Act, where the Council's interests are affected by the subject matter of the application to make an application to the ERD Court for Orders under Section 201 of the Act.</p>	Not delegated	Nil		
s201(7)	<p>31.2 The duty pursuant to Section 201(7) of the Act where an application is made to the ERD Court to serve a copy of the application on the Minister within 3 days after filing the application with the ERD Court.</p>	Not delegated	Nil		

s205(3)	<p><b>32. <u>Management Agreements</u></b></p> <p>32.1 The power pursuant to Section 205(3) of the Act to receive notice from the Minister of a proposal to provide for the remission of any Council rate under Section 205(2)(j) of the Act by way of a management agreement.</p>	Not delegated	Nil		
s208(1)	<p><b>33. <u>Service of notices or other documents</u></b></p> <p>33.1 The duty pursuant to Section 208(1) of the Act, subject to Section 208(2) of the Act, where required or authorised by the Act to serve a notice or other document on a person, to effect service of the notice or other document by –</p> <p>33.1.1 giving the notice or document to the person or an agent of the person; or</p> <p>33.1.2 leaving the notice or other document for the person at his or her place of residence or business with someone apparently over the age of 16 years; or</p> <p>33.1.3 if the notice or document is to be served on the owner of the land and the land is unoccupied, and the Delegate has taken reasonable steps to effect service under the other paragraphs of Section 208(1) of the Act, to serve the notice or document by fixing it to some conspicuous part of the land; or</p> <p>33.1.4 if the notice or document is to be served on the occupier of the land, be sent by post to the occupier of the land; or</p> <p>33.1.5 be served on the person by fixing it to, or leaving it on, a vessel or craft that the person is apparently in charge of, or expected to board at some stage, if the Delegate has reasonable grounds to believe that service in this manner will bring the notice or document to the attention of the person to be served; or</p> <p>33.1.6 send the notice or document to the person by facsimile transmission; or</p> <p>33.1.7 serve or give the notice or document to a person in a manner prescribed by the Regulations.</p>	June 2018	SDCO MAI	Nil	
s208(3)	<p>33.2 The power pursuant to Section 208(3) of the Act, subject to the Regulations, if a notice or document is required or authorised to be given to an owner of land, if it is to be served personally, to serve the notice on the owner, one of any joint owners, or the agent of the owner.</p>	June 2018	SDCO MAI	Nil	
	<p><b>34. <u>Deliberately left blank</u></b></p>				
	<p><b>35. <u>Special Provisions relating to the repeal of the Water Resources Act 1997</u></b></p> <p>35.1 The duty pursuant to Clause 54(17) of Schedule 4 of the Act, subject to Clause 55 of the Act, to pay any amount payable by the Council under Part 8, Division 2 of the Water Resources Act 1997 under a scheme established by the Minister for the purposes of Clause 54 of Schedule 4 of the Act (and such a scheme may provide that an amount be paid to a regional NRM board rather than a catchment water management board).</p>	June 2018	Nil		

36. <u>Deliberately left blank</u>				
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DELEGATIONS UNDER THE NATURAL RESOURCES MANAGEMENT (GENERAL) REGULATIONS 2005			SUB DELEGATIONS		
	Item delegated to the CEO (unless delegation does not apply)	Date of Delegation to CEO	CEO sub-delegated power to officer and/or authorised person(s) as listed below	Conditions and Limitations	Date of sub-delegation
	37. <u>Deliberately left blank</u>				
DELEGATIONS UNDER THE NATURAL RESOURCES MANAGEMENT (TRANSITIONAL PROVISIONS LEVIES) REGULATIONS 200			SUB DELEGATIONS		
	Item delegated to the CEO (unless delegation does not apply)	Date of Delegation to CEO	CEO sub-delegated power to officer and/or authorised person(s) as listed below	Conditions and Limitations	Date of sub-delegation
	38. <u>Deliberately left blank</u>				